**Instructions:**

1. **Fill in Your Personal Information on All Highlighted Sections Before Submitting this to the Court**
2. **This Letter Should be Submitted Along with Two Other Documents available in the Toolkit: (i) The Personal Bond Form and (ii) the Statement of Inability to Pay.**

Date

Court name

Court Address

Re: Your name, your date of birth, your driver license/state ID #

Your cause number(s)

Dear Honorable Presiding Judge,

Please find attached a personal bond for the open cases I have with your court. I wish to resolve my tickets with your Court but cannot afford to pay the bond required by the Court. I also cannot afford to hire a lawyer to post a surety bond.

On September 1, 2017, legislative changes went into effect that changed the way that Municipal and Justice Courts administer bail and bonds. Tex. Code of Crim. Proc. 45.016 now authorizes judges to use personal bonds to secure appearance. Pursuant to 45.016(b), a bail bond may not be required unless the court has determined that the defendant has sufficient resources to pay the bond, which I do not.

I respectfully request that the Court accept the attached personal bond and scheduled my cases for the next available pretrial docket. I have also enclosed a Statement of Inability to Pay.

Thank you for your time in this matter.

Sincerely,

Name:

Address:

Phone: